



CENTRE  
INTERNATIONAL  
POUR LA  
PRÉVENTION  
DE LA CRIMINALITÉ

INTERNATIONAL  
CENTRE  
FOR THE  
PREVENTION  
OF CRIME

CENTRO  
INTERNACIONAL  
PARA LA  
PREVENCIÓN  
DE LA CRIMINALIDAD

## THE INTERNATIONAL CENTER FOR THE PREVENTION OF CRIME (ICPC) INTERNS – DOCUMENTALIST

*The ICPC is an international forum for national governments, local authorities, public agencies, specialised institutions, and non-government organisations to exchange experience, consider emerging knowledge, and improve policies and programmes in crime prevention and community safety.*

*The ICPC staff monitors developments, provides direct assistance to members, and contributes to public knowledge and understanding in the field.*

*The ICPC brings together about twenty non-governmental organisations from around the world and a dozen States within its advisory and policy committee. The ICPC is associated with the work of the United Nations as an expert for the UNODC (United Nations Office on Drugs and Crime) and UN-Habitat (Human Settlements Programme).*

*The ICPC is offering an opportunity to **gain experience in an international organization** that acquires, publishes and edits an important number of varied publications on a yearly basis.*

### **Activities**

#### **Assist with the documentation centre**

- Catalogue newly acquired publications
- Stay in contact with different libraries
- Keep inventory and classify documents

#### **Assist in other ICPC Activities**

- Help with the research of relevant documentation in relation to the field of studies of the analysts
- Assist the Communications Officer in updating the Knowledge Base on ICPC's website
- Welcome and manage requests from other organisations.

[www.crime-prevention-intl.org](http://www.crime-prevention-intl.org)

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## **Qualifications**

College or university students in documentation techniques.

Students must be enrolled in an accredited university or college. Preference will be given to bilingual students French-English and/or Spanish.

This non-remunerated internship requires a presence of at least one day per week during regular working hours. The length of the internship will be determined with ICPC.

Interested applicants should submit a resume and a letter of interest outlining their areas of interests.

## **For more information please contact:**

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Or visit our website: [www.crime-prevention-intl.org](http://www.crime-prevention-intl.org)

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